

Ifom yokonyula umxhamli Ngubani ofuna inkxaso yezimali xa ndisweleka?



Kutheni kufuneka ndigcwalise le fom?

Injongo yale fom kukuba uxele abaxhamli bakho. Xa usweleka, iitrasti zengxowamali ziza kusebenzisa olu luhlu ukuzinceda zenze isigqibo sokuba ziza kwabiwa njani na iibhenefithi zakho zokusweleka.

Ukuqinisekisa ukuba abo ubathandayo bakhathalelwe xa ungasekho wena kwaye ungasenawukwazi ukubakhathalela sifuna ulwazi olumalunga nawe kunye nabo kule fom.



Phambi kokuba uyigcwalise yonke ifom

Ngubani umxhamli?

Iyakuba ngabo baxhomekeke kuwe kwaye kungabandakanya umama wakho, iqabane lakho lasemtshatweni, abantwana bakho, okanye nabani na ongomnye ebomini bakho oxhomekeke kuwe ngokwasezimalini.

Ziza kwabiwa njani iibhenefithi zam zokusweleka xa ndisweleka?

Uthi umthetho iitrasti eziqhuba ingxowa-mali yomhlalaphantsi kufuneka zenze isigqibo sokuba ziza kwabiwa njani iibhenefithi zakho zokusweleka phakathi kwabaxhamli bakho. Kuza kufuneka bafune onke amalungu osapho lwakho kunye nabaxhomekeki baze benze isigqibo sokuba ziza kwabiwa njani iibhenefithi zakho zokusweleka umntu ngamnye ufumana malini.

Ingaba iitrasti ziza kuyiqhuba iminqweno yam kule fom?

Ngokomthetho le fom kukuvakalisa kwakho *iminqweno yakho* ukuze ikhokele iitrasti. Nakuba kunjalo, ayinguwo *umyolelo obophelela ngokomthetho*. Iitrasti ziza kuyithathela ingqalelo le fom, kwaye ikomiti elawulayo yengxowa-mali inokubanceda ngolu lwazi, kodwa iitrasti zinezwi lokugqibela. Ungaquka naluphi na ulwazi olongezelelekileyo kwibhokisi yamaNqakwana ekwiphepha lesi-2 okholwa ukuba luza kuba luncedo kwibhodi yeestrasti ekwenzeni izigqibo ezifanelekileyo.

Kwenzekani xa ndingafuni ukuba ilungu losapho lifumane isabelo seebhenefithi zam zokusweleka?

Faka i-0% uze uchaze ukuba ngoba kwibhokisi yamanqakwana.



Gcwalisa iinkcukacha ezingezantsi.

Umhla wokuzalwa | D | D | M | M | Y | Y | Y | Y

Iselula										Ekhaya									
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I-imeyli	
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Inyathelo loku-1: Dwelisa bonke abaxhomekeke kuwe kwitheyibhile engezantsi

- Umlingane, iqabane nabantwana (nobobuphi ubudala)
- Nabani ongomnye okwangoku oxhomekeke kuwe ngokwezimali
- Abantu ekufuneka ubahlawule isondlo

Ukuba kukho nawuphi na umntu oxhomekeke kuwe ongamfakanga, oku kungalibazisa ukuhlawulwa kwebango. Ukuba akukho mntu uxhomekeke kuwe ngokwezimali, ungatyumba omnye umntu njengomhlobo wakho, ilungu losapho elingasondelanga. Unako kananjalo nokutyumba umbutho

wesisa ukuba ibenguwo ofumana inzuzo koko kukhoyo kwilifa lakho. Qinisekisa ukuba uyazifaka iinkcukacha zombutho lowo wesisa kwicandelo lamangaku elingezantsi.

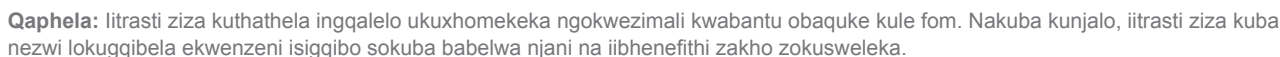
Inyathelo lesi-2: Ngoku yabela umntu ngamnye ipesenti

Bonisa ipesenti iibhenefithi zakho zokusweleka eza kuhlululwa kumntu ngamnye – inokuba li-0%. Apho ili-0%, nceda unike isizathu kwibhokisi yamaNqakwana. Umzekelo, 'Intombi yam endala inomsebenzi osisigxina kwaye ayixhomekanga kum ngezimali ' okanye 'Ndinopolisi yeinshurensi esecaleni vomlaingane wam'.

Inyathelo loku-1						Inyathelo lesi-2						
Igama neFani	Inombolo yesazisi okanye yencwadana yokundwendwela	Bazalana njani nawe? Umzekelo ngumzukulwana	Uyamondla lomntu ngokwezimali? Nceda uphawule (✓) olunye lokhetho olungezantsi.		Kwi-100, yeyiphi ipesenti ongathanda ukuba ifunyanwe ngumxhamli ngamnye?							
			☐	Ewe	☐	Hayi					%	
			☐	Ewe	☐	Hayi					%	
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			☐	Ewe	☐	Hayi					%	
Khangela ukuba kuyadibana kwenze i-100 na oku												%

Ingaba ikhona into ongathanda ukuba ziyazi iitrasti malunga nesigqibo sakho?

Amanqakwana:



Ukuba ufuna uncendo ukuqonda le fom, nceda uqhagamshelane neziko leminxeba ku-0860 100 333 okanye i-imeyile admin@alexforbes.com



Inkcukacha ezithe vetshe malunga nabaxhamli bakho

Njengokuba ubakhethile ukuba baza kuba ngobani abaxhamli bakho, siza kufuna ulwazi olongezelelekileyo malunga nabo kwifom xa iyonke:

- Umhla wokuzalwa (*kuphela ukuba unike inombolo yabo yencwadana yokundwendwela*)
- Idilesi yasekhaya
- Iinkcukacha zoqhagamshelwano

Nceda ugcwalise ulwazi olongezelelweyo ngezantsi olumalunga nabaxhamli bakho

Umxhamli woku-1

Igama nefani

Umhla wokuzalwa

D	D	M	M	Y	Y	Y	Y
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Idilesi yendawo yokuhlala

Isitalato okanye inombolo yeyunithi, igama lekhompleksi okanye lefama

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Isabhabhu okanye ilali

Isixeko okanye idolophu

Ilizwe

Ikhawudi

Iinkcukacha zoqhagamshelwano

Iselula

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Ekhaya

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I-imeyli

Umxhamli wesi-2

Igama nefani

Umhla wokuzalwa

D	D	M	M	Y	Y	Y	Y
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Idilesi yendawo yokuhlala: Ukuba lo mntu uhlala kwidilesi enye nomnyeumxhamli, awunakude ugcwalise kwiinkcukacha zedilesi ngezantsi.

Gcwalisa nje ngokulula: Idilesi efanayo neyomxhamli oyinombolo:

1	2	3	4	5	6		
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Isitalato okanye inombolo yeyunithi, igama lekhompleksi okanye lefama

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Isabhabhu okanye ilali

Isixeko okanye idolophu

Ilizwe

Ikhawudi

Iinkcukacha zoqhagamshelwano

Iselula

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Ekhaya

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I-imeyli



Umxhamli wesi-3

Igama nefani

Umhla wokuzalwa

D	D	M	M	Y	Y	Y	Y
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Idilesi yendawo yokuhlala: Ukuba lo mntu uhlala kwidilesi enye nomnyeumxhamli, awunakude ugcwalise kwiinkcukacha zedilesi ngezantsi.

Gcwalisa nje ngokulula: Idilesi efanayo neyomxhamli oyinombolo:

1	2	3	4	5	6		
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Isitalato okanye inombolo yeyunithi, igama lekhompleksi okanye lefama

Isabhabhu okanye ilali

Isixeko okanye idolophu

Ilizwe

Ikhawudi

Iinkcukacha zoqhagamshelwano

Iselula

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Ekhaya

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I-imeyli

Umxhamli wesi-4

Igama nefani

Umhla wokuzalwa

D	D	M	M	Y	Y	Y	Y
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Idilesi yendawo yokuhlala: Ukuba lo mntu uhlala kwidilesi enye nomnyeumxhamli, awunakude ugcwalise kwiinkcukacha zedilesi ngezantsi.

Gcwalisa nje ngokulula: Idilesi efanayo neyomxhamli oyinombolo:

1	2	3	4	5	6		
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Isitalato okanye inombolo yeyunithi, igama lekhompleksi okanye lefama

Isabhabhu okanye ilali

Isixeko okanye idolophu

Ilizwe

Ikhawudi

Iinkcukacha zoqhagamshelwano

Iselula

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Ekhaya

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I-imeyli

Umxhamli wesi-5

Igama nefani

Umhla wokuzalwa

D	D	M	M	Y	Y	Y	Y
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Idilesi yendawo yokuhlala: Ukuba lo mntu uhlala kwidilesi enye nomnyeumxhamli, awunakude ugcwalise kwiinkcukacha zedilesi ngezantsi.

Gcwalisa nje ngokulula: Idilesi efanayo neyomxhamli oyinombolo:

1	2	3	4	5	6		
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Isitalato okanye inombolo yeyunithi, igama lekhompleksi okanye lefama

Isabhabhu okanye ilali

Isixeko okanye idolophu

Ilizwe

Ikhawudi

Iinkcukacha zoqhagamshelwano

Iselula

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Ekhaya

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I-imeyli



Ngolwazi oluthe vetshe, nceda uqhagamshelane neziko leminxeba ku **0860 100 333** okanye i-imeyile: **admin@alexforbes.com**

Umxhamli wesi-6

Igama nefani

Umhla wokuzalwa

D	D	M	M	Y	Y	Y	Y
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Idilesi yendawo yokuhlala: Ukuba lo mntu uhlala kwidilesi enye nomnyeumxhamli, awunakude ugqwalise kwiinkcukacha zedilesi ngezantsi.

Gcwalisa nje ngokulula: Idilesi efanayo neyomxhamli oyinombolo:

1	2	3	4	5	6
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Isitalato okanye inombolo yeyunithi, igama lekhompleksi okanye lefama

Isabhabhu okanye ilali

Isixeko okanye idolophu

Ilizwe

Ikhawudi

Iinkcukacha zoqhagamshelwano

Iselula

Ekhaya

I-imeyli



Ukuba ungathanda ukukhetha abaxhamli abangaphaya, nceda wenze ikopi yeli phepha uyigqwalise kwaye uyingenise nale fom xa iyonke.

Isibhengezo sakho

Isibhengezo sakho

Ngokusayina leli khasi, uyavuma ukuthi:

- Wena, lungu lengxowa-mali yomhlalaphantsi, uyaqonda ukuba imeko yakho yezimali – kunye naleyo yabantu obadweliswe njengabaxhamli kule fom – inokutshintsha.
- Ukuba ufuna ukwenza naluphi utshintsho kule fom, kufuneka unike icandelo lakho le-HR ifom ehlaziyiweyo. Kubalulekile ukuba uyihlaziye le fom nanini uthatha inyathelo elikhulu kubomi elifana nokutshata, unomntwana okanye xa kukho umntu ongumxhamli oswelekileyo.
- Uyaqonda ukuba le fom kukuvakalisa iminqweno yakho kodwa ibhodi yeetrasti yengxowa-mali yomhlalaphantsi inezwi lokugqibela ekubeni iibhenefithi zakho zokusweleka ziza luza kwabiwa njani.
- U *mThetho weeNgonxowa-mali zoMhlalaphantsi* ufuna ukuba iitrasti zenze isigqibo esifanelekileyo malunga nokuba zabiwa njani iibhenefithi zakho zokusweleka.
- Ukuba kukho nayiphi ilahleko ngenxa yolwazi olungachanekanga olunikiweyo, ayiyo-Alexforbes okanye ingxowa-mali exa kuba noxanduva lwaloo lahleko.
- Unike iinkcukacha zoqhagamshelwano zabaxhamli bakho kwaye wafaka umhla kule fom. Ukuba akwenziwanga oku, kunokuba nzima kwiitrasti ukufuna amalungu osapho lwakho, oko okunokubanga ukulibaziseka ekubahlawuleni.

Igama elipheleleyo

Usayino lwakho

Umhla

D	D	M	M	Y	Y	Y	Y
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Nika ifom egqwalisiweyo kwaye yasayinwa i-HR yakho okanye ummeli kwimivuzo ukuba ayigcine kwifayile yakho yomsebenzi. Bacele ukuba bafake igama lengxowa-mali ngezantsi.

Igama lengxowa-mali (mayigqwalise i-HR)

Inkcazelo yobuqu, ubumfihlo nokhuseleko

Fumana indlela esiyikhusela ngayo inkcazelo yakho yobuqu, ubumfihlo nokhuseleko.